



MANAGEMENT TOOLKIT TO ASSIST MANAGERS In THE IMPLEMENTATION OF TELEWORK

PROJECT MAST



The methodology and toolkit are designed as practical tools for managers who want to implement some form of teleworking. Its production is timely as many of the barriers to the successful implementation of telework arrangements are typically of a human resource management nature and this toolkit seeks to guide managers through some of the hurdles. The foundation stone for this manual comes from a survey of over 1000 companies (MAST, September 1998, www.wrc-research.ie) which added support, in an Irish context, to the fact that the most significant barriers to implementing telework are human resource, particularly in the area of how to manage the implementation of telework.

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Aim: to assist in the process of selecting tasks and jobs most suitable for teleworking



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Aim: to guide managers in the provision of training to teleworkers

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Aim: to provide managers with a framework for implementing teleworking